

Emerging Filmmakers Grant Program

Overview

The Emerging Filmmakers Grant seeks to provide a funding resource to Broward County-based filmmakers to produce individual projects, with eligibility based on a set of Broward County-centric criteria. After an application has been approved, a grant of \$10,000 will be distributed in four quarterly payments (subject to appropriation each fiscal year) after meeting all required criteria in phases of pre-production, production, post-production, and completed project.

Eligibility / Requirements

- A project must be either a Production or a Digital Media Project, as defined below.
- Applicants must provide proof of at least six (6) months of residency in Broward County. Two forms of proof are required.
- All funds from the \$10,000 grant must be utilized in Broward County on Qualifying Payroll and Qualifying Expenditures.
- Matching funds (totaling \$10,000) are required, and proof of the available funds must be provided with the initial application submission along with the full budget. Proof may come in the form of a bank statement, proof of present grant award (non-Broward County grants only), or guarantee from financial institution/film fund/loan company. Proof of funding from outside source must come with a notarized authorization letter from investor / funding entity. ***NOTE: Given that the grant is for \$10,000 and applicants are required to provide proof of matching funds of \$10,000, the total project budget must meet or exceed \$20,000 total.*
- Applicants may only qualify for one grant every other year.
- The applicant must be a practicing professional filmmaker (director, producer, or writer) who in the past three (3) years has created a body of original film(s) and has received distribution or acceptance into a major film festival, as defined below. A resume/CV, proof of distribution, and examples of past and current work are required to support this claim.
- A completed script, story synopsis, and filming schedule must be submitted with the application.
- 80% of the Production Days must be filmed in Broward County.

- 70% of Cast and Crew must be Broward County residents. *NOTE: required cast and crew percentage may not include background talent, but if they are Broward County residents, their salaries count towards eligible expenditures.*
- 50% of vendors must be Broward County businesses and (15%) of those Broward County businesses must be County Business Enterprise / Small Business Enterprise (CBE/SBE) (or best efforts must be made with assistance from the Film Commission to hire CBE/SBE's registered with the Office of Economic and Small Business Development).
- Broward County logo must be included in the credits.
- Promotional stills and marketing materials must be provided prior to the release of the production project to the Film Commission for use on their website and other marketing efforts.
- Grantees must provide plans for project distribution (film festivals, screenings, agreements with networks/streaming platforms, etc) for project tracking and promotional purposes.

Definitions

Cast and Crew means personnel hired on a Production Project who work as talent in front of the camera or in the technical and practical business of shooting a Production.

County Business Enterprise / Small Business Enterprise (CBE/SBE) means the definition of CBE and SBE in Ord. No. 2012-33, Section 1-81.2, Broward County Code of Ordinances.

Digital Media Project means visual effects or digital animation sequences.

Major Film Festivals include globally recognized, reputable festivals. For a full list of acceptable major film festivals, [click here](#).

Production means a theatrical or direct-to-video motion picture; a made-for-television motion picture; visual effects or digital animation sequences produced in conjunction with a motion picture; a short film; a documentary film; a television pilot program; a presentation for a television pilot program; a television series or streaming, including, but not limited to, a drama, a comedy, a soap opera, a telenovela, or a miniseries production. One season of a television series is considered one production.

Production Days means the combined number of days used to create a Production, including pre-production, days spent on-site making the Production, and post-filming days,

which includes the preparation concluding a Production as well as editing a Production to achieve a final product.

Production Project means an eligible Production or Digital Media Project.

Qualifying Expenditures means payment for such goods and services and labor per requirements from the date of submission of the application through the Duration of Project (as defined below). A list of eligible expenditures is available upon request from the Film Commission. Proof of Broward County residency requires a copy of a Florida driver's license and one (1) other supporting document (which is dated within one month before pre-production through one month after wrap). A list of supporting documents is available at <http://www.flhsmv.gov/ddl/address.html>.

Qualifying Payroll means payment of salary to Broward County residents for work performed from the first day of pre-production to the last day of post-production ("Duration of Project"), excluding salary in excess of \$2,000 for any Broward County resident.

Application Process

A qualifying application and required accompanying paperwork must be completed in full and submitted via email to the Broward County Film Commission prior to principal photography. Emailed documents must be submitted in PDF form. The only email address where applications may be submitted is Film@FilmLauderdale.org. If by USPS please send to:

Broward County Film Commission

Attn: Emerging Filmmakers Grant Program

115 South Andrews Avenue Suite A680 Fort Lauderdale, FL 33301

Upon submission of the application, the applicant will receive by email a confirmation message acknowledging receipt of the application. The application and required paperwork will be reviewed for accuracy and will be vetted.

Each Production Project must start principal photography within 120 days after application submission. The finished project must be presented within 180 days of production start date. At Film Commission's discretion, one reasonable extension to deliver finished project can be granted if there are extenuating circumstances.

Incomplete applications and paperwork will NOT be accepted. Application package is only considered complete when all required documents have been received.

*Note to applicant: All documents related to the Incentive Agreement, including but not limited to all exhibits, the application, audit results, financial documents, and certificates of insurance are public records and subject to Chapter 119, Florida Statutes. **No paperwork that has personal information, including and not limited to Social Security numbers, medical records, etc. will be accepted. All personal information must be redacted.***

If any project is not completed after any phase of the grant being awarded, the applicant will no longer be eligible for future Broward County Emerging Filmmakers Grants (or other Broward County grant opportunities) in perpetuity and could be subject to legal recourse.

Applicants cannot apply to any other Broward County Screen Incentive Program options per each individual project.

Grant Approval Process

After an application has been submitted and all paperwork has been reviewed for criteria and additional vetting, the application will be presented to the Film Commissioner. If application is approved by the Film Commissioner, then an agreement will be presented to the applicant for signature. The agreement will be then presented to County Administration for final approval.

Public Records

All documents related to the Incentive Agreement, including but not limited to all exhibits, the application, audit results, financial documents, and certificates of insurance are public records and subject to Chapter 119, Florida Statutes.

Name of Business Entity / Production Company / Grant Applicant

Project Title

FOR INTERNAL USE ONLY

Date Received

Date Revised

Date Completed

Project Number

Applicant Information

First / Last Name: _____ Title / Role: _____

Email Address: _____ Phone: _____

Residential Address: _____

City: _____ State _____ Zip: _____

(If Applicable):

Company Name: _____

Company Website: _____

Company Address: _____

City: _____ State _____ Zip: _____

Project Information

Project Type:

- | | |
|---|--|
| ☐ Feature-Length Film (30 min or more) | ☐ Miniseries |
| ☐ Short Film (30 min or less) | ☐ Educational/Industrial Film |
| ☐ TV Pilot / Episode | ☐ Documentary Film |
| ☐ Digital Media Project | |

Project Title: _____

Pre-Production Start Date: _____ Anticipated Final Wrap Date: _____

Principal Photography Start Date: _____ Anticipated Camera Wrap Date: _____

of Production Days in Broward County: _____ # of Production Days Outside Broward: _____

Total # of Cast & Crew _____ Total # of Cast & Crew who are Broward County Residents: _____

Total Project Budget: _____ Anticipated Broward County Production Expenditures: _____

Would this production be willing to provide required paperwork to Broward County that would become public information under Chapter 119 of the Florida Statutes concerning public records, including but not limited to: production reports, crew lists, vendor lists, etc.? Yes ___ No ___

Project Description

(Please provide a brief description, noting that additional attachments will be required with your application that will provide further details for the project.)

Are you collaborating with anyone or any organizations for this project? If so, describe who they are and their role.

Please describe the plans for the project after completion (i.e. film festival submission, distribution channels, events/screenings, etc.)

Have you applied for any other Broward County grants (currently for this project or in the past for any projects) and if so, which one(s)? Please provide specific grant title(s) and project title(s).

Provide any additional information you want to be considered as part of this grant application, or items that may provide supplementary background information on your project or company.

Required Additional Attachments

(Please provide each of the following items in pdf format with your submission. If any of these items are missing with your application package, it will be considered incomplete and will not be accepted for review.)

- Proof of six (6) months of residency in Broward County in two forms (i.e. Driver's License and Utility Bill)
- Completed script (or content document / summary of project as applicable for documentaries, educational series, or digital media projects)
- Story Synopsis
- Production schedule reflecting pre-production, production, and post-production schedule for entire project (including identifiers for Broward County and any other locations; please submit in calendar format)
- Proof of matching financing totaling at least \$10,000. Proof may come in the form of a bank statement, proof of present grant award (non-Broward County grants only), or guarantee from financial institution/film fund/loan company. Proof of funding from outside source must come with a notarized authorization letter from investor / funding entity.
- Full detailed budget. ***NOTE: Given that the grant is for \$10,000 and applicants are required to provide proof of matching funds of \$10,000, the total project budget must meet or exceed \$20,000 total.*
- Resume/CV, and examples of past and current work (supporting the requirement that applicant must be a practicing professional filmmaker with at least 3 years of original work which has received distribution or acceptance into a major film festival)

Agreement / Submission

By signing below, I certify the information provided in this application along with any pertinent information included in accompanying material is true, correct, and complete.

Applicant Printed Name: _____

Applicant Signature: _____ Date: _____

**FOREIGN COUNTRY OF CONCERN
ATTESTATION (PUR 1355)**

This form must be completed by an officer or representative of an entity submitting a bid, proposal, or reply to, or entering into, renewing, or extending, a contract with a Governmental Entity for economic incentives or which would grant the entity access to an individual's personal identifying. Capitalized terms used herein have the definitions ascribed in [Rule 60A-1.020, F.A.C.](#)

_____ [Name of Entity] is not owned by the government of a Foreign Country of Concern, is not organized under the laws of nor has its Principal Place of Business in a Foreign Country of Concern, and the government of a Foreign Country of Concern does not have a Controlling Interest in the entity.

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated in it are true.

Printed Name:

Title:

Signature: _____

Date:

AFFIDAVIT OF APPLICATION

STATE OF FLORIDA BROWARD COUNTY

Before me, the undersigned authority, on this day personally appeared _____,
who, after being duly sworn, deposes and states:

1. That the Affiant is currently employed by _____ Company, as
_____ (Title).
2. The Affiant is familiar with the _____ (Project) and has personal
knowledge of the information contained in the Application to Broward County for a Production/Post
Production Rebate.
3. That Affiant is authorized to complete the Application on behalf of _____ Company
and attests to the accuracy of the information provided therein.

Further Affiant Saith Not.

By : _____ (Signature)

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this ____ day
of _____, 20____, by _____, who is personally known to me or who has produced _____
as identification.

WITNESS my hand and official seal, this ____ day of _____, 20____.

(NOTARY SEAL)

My commission expires:

(Signature of person taking acknowledgment)

(Name of officer taking acknowledgment)

(Title or rank)

(Serial number, if any)